

July 8th, 2013

Dear Parents/Guardian and Students,

I would like to welcome you to my math class. I am very pleased to have the privilege of working with your son/daughter this year and I hope the curriculum is both interesting and challenging.

Please review my course syllabus, discipline plan, and classroom rules and expectations with your son/daughter, and please sign and return the acknowledgement form. If you have any questions or comments, please do not hesitate to contact me at school or email me at singb001@hartfordschools.org

Once again, welcome!

Sincerely,

Baljinder Singh

**Capital Preparatory Magnet School CAURSE SYLLABUS**

**Course Description:** The intent of this course is to provide the students with the skills necessary to succeed in and to progress in the advanced study of mathematics. This course includes the study of percent, probability and proportion, analysis of data, one and two-dimensional geometry, algebraic variables and their rules, elementary probability, and ratios and proportions.

**Course Materials:**

* Notebook and white 3 ring binder
* Textbook (provided by the school)
* Pencil and Eraser

***Attendance*:** In order to be successful in this class, your attendance is important. When you are not in class, you are missing out on your learning experience and have to work harder to catch up. Absent work must be submitted on day after you return. Work due on the day you were absent is due on the day you return.

**Course Procedures**

• *Work Requirements*: Each class lesson will consist of taking notes, practicing new skills, participating in class activities, and correcting homework. A typical week will include three or four homework assignments. Assignments will be graded upon completion; all work must be shown. A new section will be introduced with the opportunity to ask questions over that section the next day. To engage students and to improve understanding of mathematical concepts various projects will be given throughout the year.

**Photos in classroom**: During classroom, while students are working on an activity or project, teacher may take photograph of student work and or student. With the permission of parents and or guardian these photos will be displayed in classroom. Students, teacher, and parents feel proud of the work that has been accomplished. These pictures are used to motivate students and to promote positive classroom culture. Please sign the consent form to give teacher the permission to take and post pictures in classroom.

**Classroom Rules**

**Discipline plan and Classroom Rules**

1. Students must have all appropriate materials and supplies at their desk and be in their assigned seats before the bell rings.
2. Students must raise their hand and wait for permission to speak during class and listen when someone is talking.
3. Students must work quietly and must be respectful of all people and property in the classroom.
4. Students must remain in their seats during class and ask for permission to do other task.

**If you choose to break a Rule**

First time: Verbal or written warning.

Second Time: 15 minutes after school on Tuesday or Thursday.

Third Time: 30 minutes after school on Tuesday or Thursday, and parents called.

Fourth Time: 60 minutes after school on Tuesday or Thursday, referral written, and student sent to the office, and parents called.

Severe disruptions: Student sent immediately to the office, and parents called.

**Rewards**

Praise (daily), award, and parents informed of good behavior.

“One point grade raise” at the end of marking period.

The joy of learning (each day of the school year)

***\*\*\*Failure to show up for detention will result in double time\*\*\****

**Acknowledgement form**

Please sign and return.

**STUDENT:** I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(student name), have read and understand the course syllabus, discipline plan, and classroom rules and expectation for Mr. Singh’s class. I will honor it while in Mr. Singh’s class. My parent/guardian has also read and understood the design of the course.

Student Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PARENTS/GUARDIAN:** My child has discussed the course syllabus and classroom discipline plan with me. I understand it and will support it.

Parent Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Using images of children

Consent form for use by Capitol Preparatory Magnet Schools

|  |  |
| --- | --- |
| Name of child: |  |
| Occasionally, we may take photographs of the children at our school. We may use these images in our schools prospectus or in other printed publications that we produce, as well as on our website or on project display boards at our school. | |

To comply with the Data Protection Act 1998, we need your permission before we can photograph. Please answer questions below, then sign and date the form where shown.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| 1. May we use your child’s photograph in the school prospectus and other printed publications that we produce for promotional purposes or on project display boards? | | | | | | **Yes / No** |
|  | | | | | |  |
| 1. May we use your child’s image on our website? | | | | | | **Yes / No** |
|  | | | | | |  |
|  | | | |  | | |
| I have read and understood the conditions of use on the back of this form. | | | | | | |
|  | | | |  | | |
| Parent’s or  guardian’s signature: | |  | | Date: |  | |
|  |  | | |  |  | |
| Name (in block capitals): | | |  | | | |